

Los Angeles County, California, Code of Ordinances >> Title 3 - ADVISORY COMMISSIONS AND COMMITTEES >> Chapter 3.64 - COMMISSION FOR WOMEN >>

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## Chapter 3.64 - COMMISSION FOR WOMEN

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### Sections:

- 3.64.010 - Created.
- 3.64.020 - Purpose.
- 3.64.030 - Composition.
- 3.64.040 - Membership—Qualifications.
- 3.64.050 - Length of service—Vacancy.
- 3.64.070 - Compensation.
- 3.64.080 - Self-government—Quorum.
- 3.64.090 - Meetings.
- 3.64.100 - Staff—Executive assistant responsibility.
- 3.64.110 - Officers.
- 3.64.120 - Duties.
- 3.64.130 - Authority to request board for issuance of subpoena.
- 3.64.140 - Sunset Review Date.

### **3.64.010 - Created.**

There is created the Los Angeles County commission for women, hereinafter in this chapter referred to as the "commission."

(Ord. 83-0038 § 1, 1983: Ord. 11253 § 1 (part), 1975: Ord. 11181 § 1 (part), 1975: Ord. 4099 Art. 110 § 20801, 1942.)

### **3.64.020 - Purpose.**

The commission, in performing its duties, will represent the special interests and concerns of women of all races, ethnic and cultural backgrounds, religious convictions, social circumstances, and sexual orientation.

(Ord. 93-0068 § 1, 1993: Ord. 11253 § 1 (part), 1975: Ord. 11181 § 1 (part), 1975: Ord. 4099 Art. 110 § 20802, 1942.)

### **3.64.030 - Composition.**

- A. The commission shall have 15 positions. A member of the commission shall be appointed to a vacant position by, and serve at the pleasure of, the board of supervisors, which shall be referred to in this chapter as the "board."
- B. Each person who is a member of the commission on the effective date of the amendment codified in this section shall serve at the pleasure of the board for the remainder of his or her term of three years.

(Ord. 90-0086 § 22(a), 1990: Ord. 11253 § 1 (part), 1975: Ord. 11181 § 1 (part), 1975: Ord. 4099 Art. 110 § 20803, 1942.)

### **3.64.040 - Membership—Qualifications.**

The board, in appointing members to the commission shall, insofar as possible, appoint individuals based on the following criteria:

- A. Members should be reflective of the diversity of women in the county, and consideration should be given to various ethnic backgrounds, age groups and lifestyles;
- B. Members should have demonstrated capabilities of effective leadership within a specific area of community activity;
- C. Members should have demonstrated knowledge or ability in an area which has significant bearing upon the problems of sex discrimination.

(Ord. 11253 § 1 (part), 1975: Ord. 11181 § 1 (part), 1975: Ord. 4099 Art. 110 § 20804, 1942.)

### **3.64.050 - Length of service—Vacancy.**

The provisions of this section shall become applicable to a position on the commission at the expiration of the term of the member occupying that position on the effective date of the amendment codified in this section.

- A. Each member of the commission shall serve at the pleasure of the board. Each position on the commission shall become vacant every two years from the date the amendment codified in this section becomes applicable to each position.
- B. No member of the commission may serve more than two consecutive full periods of service as specified in subsection A of this section. The board may, by order, extend this length of service or waive this limit for individuals or the commission as a whole.
- C. A member's position on the commission shall become vacant upon his or her death, resignation, or removal by the board. In the case of such a vacancy, the board shall appoint a successor to serve until the position next becomes vacant under subsection A of this section.
- D. The provisions of Chapter 5.12 of the County Code shall not apply to the commission.

(Ord. 90-0086 § 22(b), 1990.)

### **3.64.070 - Compensation.**

Each member of the commission shall be paid, for each meeting of the commission attended, a compensation provided from time to time by the county salary ordinance.

(Ord. 11253 § 1 (part) 1975: Ord. 11181 § 1 (part), 1975: Ord. 4099 Art. 110 § 20808, 1942.)

### **3.64.080 - Self-government—Quorum.**

The commission shall prepare and adopt, by not less than a quorum, rules and regulations for the internal government of its business and designate the time and place of holding its meetings, provided that such rules and regulations are not inconsistent with Ordinance 4099 or any other ordinance or statute. A majority of the currently filled member seats shall constitute a quorum.

(Ord. 2012-0015 § 1, 2012: Ord. 12316 § 1, 1981: Ord. 11253 § 1 (part), 1975: Ord. 11181 § 1 (part), 1975: Ord. 4099 Art. 110 § 20811, 1942.)

### **3.64.090 - Meetings.**

The commission shall meet not less than once a month.

(Ord. 11253 § 1 (part), 1975: Ord. 11181 § 1 (part), 1975: Ord. 4099 Art. 110 § 20810, 1942.)

### **3.64.100 - Staff—Executive assistant responsibility.**



The staff of the commission shall be those individuals designated in the current salary ordinance of the county of Los Angeles. Whenever a vacancy occurs in the position of executive assistant of the commission, the commission, pursuant to the civil service provisions of the County Charter, may fill said vacancy. Subject to the supervision of the commission and pursuant to appropriate civil service provisions of the Los Angeles County Charter, the executive assistant of the commission is responsible, as the administrative head of the commission staff, for implementing and executing the policy and program of the commission.

*(Ord. 11253 § 1 (part), 1975: Ord. 11181 § 1 (part), 1975: Ord. 4099 Art. 110 § 20809, 1942.)*

### **3.64.110 - Officers.**

The members of the commission shall elect a president, vice-president and a secretary, and such other commission officers as may be necessary. The term of office for the officers shall be for the fiscal year or for that portion of their term of office remaining after election.

*(Ord. 83-0038 § 2, 1983: Ord. 11253 § 1 (part), 1975: Ord. 11181 § 1 (part), 1975: Ord. 4099 Art. 110 § 20812, 1942.)*

### **3.64.120 - Duties.**

The commission shall have the following duties:

- A. To study and/or investigate, by means of meetings, conferences, public hearings or forums, conditions which allegedly demonstrate discrimination or prejudice because of sex, marital status and sexual orientation;
- B. To provide a coordinating function with respect to the activities of the many community groups and organizations working for the equal rights and special concerns of women;
- C. To research, prepare and disseminate information in the field of sex discrimination and prejudice, and to advise the residents of the county, board of supervisors, and the departments and agencies of the county, or other organizations and institutions, on matters involving the needs of women or relating to discrimination and prejudice on account of sex, marital status or sexual orientation;
- D. To investigate complaints, or to initiate its own investigations of practices of discrimination and instances of prejudice against any person because of sex, marital status or sexual orientation;
- E. To recommend necessary procedures, programs or legislation to promote and insure equal rights and opportunities for all women;
- F. To render to the board of supervisors at least once each calendar year a report of its activities;
- G. To develop and maintain a talent bank of women which can be used in a variety of ways, including but not limited to assisting the civil service commission in recruiting qualified women to serve as members of qualification appraisal boards and the commission on the status of women in nominating qualified women for appointment by the board of supervisors to vacancies on boards and commissions of the county; to provide resumes for any governmental agency;
- H. To provide a coordinating function with respect to the activities of county departments and commissions involved in women's problems and to the many community groups and organizations working for the equal rights and special concerns of women;
- I. To request of any county department information, services, facilities, and any other assistance for the purpose of furthering the objectives of this commission.

*(Ord. 93-0068 § 2, 1993; Ord. 11253 § 1 (part), 1975; Ord. 11181 § 1 (part), 1975; Ord. 4099 Art. 110 § 20807, 1942.)*

### **3.64.130 - Authority to request board for issuance of subpoena.**

The commission may, when appropriate, request the issuance of a subpoena by the board of supervisors, requiring the production of oral and/or documentary evidence which the board of supervisors finds is reasonably necessary and relevant to the conduct of a commission hearing. Subpoenas shall be issued, served and return made thereon as provided in Government Code Sections 25170—25176.

*(Ord. 11253 § 1 (part), 1975; Ord. 11181 § 1 (part), 1975; Ord. 4099 Art. 110 § 20813, 1942.)*

### **3.64.140 - Sunset Review Date.**

The Los Angeles County Commission for Women continues and its sunset review date shall be December 1, 2013.

*(Ord. 2011-0007 § 1, 2011; Ord. 2009-0034 § 1, 2009; Ord. 2000-0022 § 1, 2000.)*